

DEER PARK UFSO
WORK SESSION/ANNUAL REORGANIZATION MEETING
TUESDAY, JULY 11, 2017
6:30 P.M. *
ADMINISTRATION BUILDING



Please note that it is anticipated that the Board will adjourn for an Executive Session at 6:30 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 7:00 p.m. to begin conducting business.*

Pledge of Allegiance

I. Roll Call - Members, Board of Education

II. Appointment of Temporary Chairperson - Ms. Lisa Brennan

III. Appointment of School District Law Firm - Frazer & Feldman, LLP

IV. Administration of Oath of Office

(A) Board Members Elect - Mr. Al Centamore
Ms. Donna Gulli Grunseich

(B) Superintendent of Schools - Ms. Eva Demyen

V. Election of Board Officers and Administration of Oath

(A) President of the Board of Education
(B) Vice President of the Board of Education

VI. Appointment of District Officers

(A) District Clerk - Ms. Lisa Brennan
(B) District Internal Claims Auditor- Emkay Consulting, LLC
(C) District Treasurer - Ms. Renee Pappone
(D) Deputy Treasurer - Ms. Janet Metzler
(E) Internal Auditor- R.S. Abrams & Co. LLP

VII. Other Appointments:

- | | |
|---|---------------------------|
| (A) School District Physician - | Dr. Anthony Donatelli |
| (B) School District Auditor - | Nawrocki Smith LLP |
| (C) School District Architect - | JAG Architects |
| (D) School District Financial Advisor - | Munistat Service, Inc. |
| (E) School District Bond Counsel - | Hawkins, Delafield & Wood |
| (F) Compliance Officer - | Mr. James Cummings |
| (G) Superintendent Hearing Officer - | Mr. James Cummings |
| (H) Records Access Officer - | Ms. Lisa Brennan |
| (I) Records Access Appeals Officer - | Ms. Eva Demyen |
| (J) School Representative/Title I funds - | Dr. Danielle Sheridan |
| (K) Section 504 Appeals Officer - | Mr. James Cummings |
| (L) Title IX Coordinator - | Mr. James Cummings |
| (M) Chief Emergency Officer - | Ms. Eva Demyen |

VIII. Designations:

- (A) Official Bank Depositories (attached in file)
- (B) Regular Monthly Meetings - 4th Tuesday of each month (unless noted)
- (C) Official Newspapers - Newsday, Beacon, L.I. Business News

IX. Authorizations:

- (A) Payroll Certification - Ms. Eva Demyen
- (B) Appointments for Impartial Hearing officers - Ms. Eva Demyen
- (C) Submission of Section 211 Waivers - Ms. Eva Demyen
- (D) Purchasing Agent - Ms. Lauren Von Ende
- (E) Deputy Purchasing Agent - Ms. Marguerite Jimenez
- (F) Establishing Petty Cash Funds - \$100.00
- (G) Designation's of authorized signature on checks: President of BOE, Ms. Renee Pappone, Ms. Janet Metzler or Ms. Lynda Emig
- (H) Cell Phone List (attached in file)
- (I) Approvals for conferences/workshops/conventions - Ms. Eva Demyen with related expenses

X. Bonding of Personnel:

- (A) Bonding of Ms. Renee Pappone: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

XI. Establish mileage reimbursement rate:

Currently, .53.5/mile; Rate is determined by BOE

XII. Board of Education Committee Chairperson(s):

- (A) Technology – Mr. John Gouskos
- (B) Facilities & Grounds – Mr. Robert Marino & Mr. Al Centamore
- (C) Special Education – Mr. Keith Rooney & Mrs. Donna Marie Elliott
- (D) Wellness – Mrs. Donna Marie Elliott
- (E) ENL Committee - Ms. Donna Gulli Grunseich & Mrs. Kristine Rosales

XIII. Appointment of Audit Committee:

Mr. John Gouskos, Ms. Donna Gulli Grunseich, Ms. Kristine Rosales

XIV. Appointment of Districtwide School Safety Plan Committee:

Ms. Marguerite Jimenez – District Office
Mr. John Heeg – Robert Frost
Mr. Steve Hampson – Safety Officer
Mr. Robert Woolsey – Supervisor B&G
Ms. Kathy Ugalde – Robert Frost
Ms. Donna Marie Elliott – Board of Education
Mr. Dave Deprima – High School

XV. Dignity Act Coordinators (DACs):

James Cummings – District Dignity Act Coordinator
Craig Evans & Barbara Charity – High School
Philip Paniccia & Kescha Correa – Robert Frost
Shaun Mcleod & Carol Miller-Douglas – John F. Kennedy
Chris Molinelli & Francine Fair – John Quincy Adams
Alicia Konecny & Andrea Nelson Williams – May Moore

XVI. Disclosure of Board Of Education Employers:

Mr. Al Centamore - Jomark Construction & Timberpoint Homes
Mrs. Donna Marie Elliott – Safety & Environmental Solutions, Inc.
Mr. John Gouskos – JP Morgan/Chase
Ms. Donna Gulli Grunseich - Retired
Mr. Robert Marino – Verizon
Mr. Keith Rooney – National Grid
Mrs. Kristine Rosales - Queens College – City University of NY

XVII. Authorization for Petty Cash

John Quincy Adams School	Mr. Christopher Molinelli	\$ 100.00
May Moore School	Ms. Alicia Konecny	\$ 100.00
John F. Kennedy School	Ms. Susan Bonner	\$ 100.00
Robert Frost School	Dr. Eliana Levey	\$ 100.00
High School	Mr. Charles Cobb	\$ 100.00
Superintendent's Office	Ms. Eva Demyen	\$ 100.00
Asst. Supt. Business	Ms. Marguerite Jimenez	\$ 100.00
Asst. Supt. Special Ed	Mr. James Cummings	\$ 100.00
District Admin. for H.R.	Ms. Mary Reynolds	\$ 100.00
District Clerk	Ms. Lisa Brennan	\$ 100.00
Transportation	Ms. Pat Shea	\$ 100.00
Buildings and Grounds	Mr. Robert Woosley	\$ 100.00

XVII. NEW BUSINESS:

1. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS

Recommend that the Board of Education approve the following resolution:

**Committee on Special Education
2017/2018**

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for children with disabilities in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2017/2018 school year include the following personnel and residents.

Chairperson:

Chairpersons and School Psychologist:	Mr. James Cummings
Member (Rotational)	Mr. David Renahan
	Ms. Theresa Ceruti
	Dr. David Kessler
	Dr. Michelle Cangelosi
	Dr. Iris Marchon
	Ms. Kara Micucci

Ms. Susan Pawluk
Mr. Scott Agnew
Ms. Amanda Luciano
Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. Christopher Molinelli
Mr. Gary Ramonetti
Mr. Charles Cobb
Ms. Eliana Levey
Ms. Susan Bonner
Mr. Shaun McLeod
Ms. Alicia Konecny
Mr. Craig Evans
TBD
Ms. Kelly Benson
Mr. Philip Paniccia
Mr. Sean O'Brien

School Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol-Miller Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams

Committee on Special Education
2017/2018
Parent Members and Surrogates

Upon Request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education
2017/2018

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists:

Mr. David Renahan
Ms. Theresa Ceruti
Dr. David Kessler
Dr. Michelle Cangelosi
Dr. Iris Marchon
Ms. Kara Micucci
Ms. Susan Pawluk
Mr. Scott Agnew
Ms. Amanda Luciano
Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. Christopher Molinelli
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Charles Cobb
Ms. Susan Bonner
Mr. Shaun McLeod
TBD
Ms. Alicia Konecny
Ms. Kelly Benson
Mr. Craig Evans
Mr. Sean O'Brien
Mr. Philip Paniccia

Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol Miller-Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams

Subcommittee on Special Education
2017/2018
Parent Members

Upon request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education
2017/2018

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of preschool children with disabilities residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2017/2018 school year include the following personnel and residents:

District Administration
Chairperson: School Psychologist

Mr. David Renahan
Mr. Scott Agnew
Ms. Sue Pawluk
Ms. Theresa Ceruti
Ms. Amanda Luciano

Parent Members and Surrogates

Upon Request

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

2. **2017-2018 PROFESSIONAL DEVELOPMENT PLAN**

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education of the Deer Park Union Free School District approve the planning and implementing of the Deer Park Professional Development Program as an ongoing endeavor shared by the Deer Park Teachers' Association, its' constituents, administration, higher education representatives and parents, and

FURTHER RESOLVED, that the Superintendent of Schools shall sign the Statement of Assurances for this plan to become effective immediately.

3. **2017-2018 DISTRICT WIDE SCHOOL SAFETY PLANS & BUILDING LEVEL EMERGENCY RESPONSE PLANS**

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the planning and implementing of the districtwide safety plans and building level emergency response plans.

4. **CODE OF CONDUCT**

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the Code of Conduct as accepted and adopted by the Board of Education and placed in the Board of Education policy manual.

5. JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM FOR GENERAL SERVICES AND SUPPLIES (2017-2018)

Recommend that the Board of Education approve the following Resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the DEER PARK UNION FREE SCHOOL DISTRICT, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

6. **FIRST READING OF POLICIES**

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve revisions to the below listed policies:

- #0115 – Student Harassment & Bullying Prevention & Intervention
- #4321.14 – Special Education Personnel
- #5100 – Student Attendance
- #6240 – Investments
- #6700 – Purchasing
- #9645 – Disclosure of Wrongful Conduct (whistleblower policy)

7. **SECOND READING AND APPROVAL OF POLICIES**

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and placed in the Board of Education policy manual:

- #5420 – Student Health Services

8. **ADOPTION OF BYLAWS AND STATEMENTS OF POLICY**

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Bylaws and Statements of Policy of the Board of Education, of the Deer Park Unions Free School District, Deer Park, NY, as presented, be and hereby adopted and approved, effective July 1, 2017 through June 30, 2018, subject to such amendment as may be ordered by the Board.

9. **EMERGENCY BOILER REPLACEMENT AT ABRAHAM LINCOLN SCHOOL**

Recommend that the Board of Education approve the following resolution:

Whereas, the Deer Park Union Free School District is required to maintain a safe environment for students and staff in the buildings.

Whereas, the boilers at the Abraham Lincoln School have been condemned after an insurance inspection.

Whereas, such conditions represented a material threat to the health and safety of the students and staff of the Deer Park Union Free School District;

Now, therefore, be it

Resolved, that in accordance with all applicable laws and regulations, the Board of Education hereby declares these conditions to be an emergency and directs the Administration to take immediate action to address these problems.

XVIII. APPROVAL OF SCHEDULE

Recommend, that the Board of Education approve the following Schedule D, Bid Rescind.

Bids for Bid # BDP17-020 Contract #1 – Roof Replacement for Robert Frost Middle School were received and opened at 11:30 am on July 6, 2017.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law.

Bids were received from the following vendors:

A1 Construction Services, Inc.	\$1,380,000.00
Icon Contracting Group, Inc.	\$ 963,000.00
Marfi Contracting Corp.	\$1,288,000.00

Present at bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. Vendors in attendance were the following: Steve Gianniotis, SCC Construction Management; Talha Rehman, A1 Construction Service, Inc.; Diane Mertens, CIS Construction; and Icon Construction.

It is recommended that the bid not be awarded to any of the bidding vendors. We recommend this contract be rebid as part of the Summer 2018 projects.

XVIII. CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION

XX. ADJOURN